



Mission: Champions for a Drug-Free Grant County works with the community to reduce and prevent substance use and violence among youth, their families, and those in future generations.

Meeting Minutes
Date: 10/03/22

Attendance

	Abby Beausir <i>NKISP/NKCES</i>		Katrina Davis <i>Humana</i>		Riley Colson <i>SES FRC</i>
	Amanda Conn Starner <i>PreventionFirst! Sr. Director</i>		Kelly West <i>Williamstown FRYSC</i>		Robin Webster <i>RMB Agency</i>
	Carrie Coleman <i>GC Parks & Rec</i>	X	Lauren Kathman <i>NKYHD Harm Reduction</i>		Ronda Smith <i>GC CDW</i>
	Caryn Scheiding <i>WIS Elem. Counselor</i>		Leslie Salsbury <i>Passport Health</i>	X	Sarah Bishop
	Christi Jefferds <i>NKISP/NKCES</i>	X	Linda Bates <i>WellCare</i>		Sarah Dills <i>Parent/Community Member</i>
	Christina Weinel <i>NKODCP/NKADD</i>		Lisa Anglin <i>St. Elizabeth Community Liaison</i>		Sarah Lowe <i>Legal Aid Bluegrass</i>
	Danielle Haley- <i>Business Official</i> <i>GC Schools Public Info Officer</i>		Lorie Dunn <i>Ext. Office - SNAP Education</i>		Sarah Paige Wood - <i>Interim Chair</i> <i>Owen Co. DFC</i>
X	David Borton <i>CMZ FRC</i>		Marianne Smith <i>DRE FRC</i>	X	Seth Steele <i>NKYHD Harm Reduction Educator</i>
	Deacon Dzierzawski <i>Evaluator - Epiphany</i>	X	Marsha Bach <i>NKYHD Programs Manager</i>		Tatiana Bradley
X	Emily Dade - <i>Vice Chair</i> <i>GCMS YSC</i>	X	Mary Schneider <i>Ext. Office - Cancer Control</i>		Todd Cummins <i>Chief Deputy</i>
	Jamie Baker <i>Chamber of Commerce</i>		Michelle Klein <i>NKISP/NKCES</i>		Tyler Mullins <i>GCHS YSC</i>
	Jason Frilling <i>GCMS Principal</i>		Natasha Trauth <i>NorthKey</i>		
	Jeff Colon <i>Pastor Lighthouse</i>	X	Nicole Frevola <i>NorthKey Collab. Specialist</i>		
X	Jodi Clifford <i>St. Elizabeth Nursing Director</i>		Richard Langley <i>NKODCP/NKADD</i>		
	Karla Hurley <i>MCE FRC</i>		Richmond A. <i>NKY Health - Tobacco Educator</i>		



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Meeting Minutes

Date: 10/03/22

New Business

1. Election

Congratulations to our Interim Chair, Sarah Paige Wood, and our new Vice Chair, Emily Dade!

Sarah Paige Wood is a resident of Jonesville and coordinates the Drug Free Communities (DFC) Grant in Owen County. Sarah has offered to serve as Interim Chair and mentor Emily until she is comfortable serving as Chair. At that time, a new Vice Chair will be appointed.

Emily Dade is the Youth Services Center Coordinator at Grant County Middle School. Emily is a graduate of Williamstown Independent Schools and has two children that attend Williamstown Elementary. As a lifelong resident, Emily has a deep understanding of the community connections in Grant County and she has a strong ability to build relationships with youth. We're excited that she brings these qualities, and more, to Champions!

Thank you to our outgoing officers - Chair, Kelly West, and Vice Chair, Tyler Mullins!

Kelly and Tyler have served Champions in their respective roles since the DFC Grant started in 2016 and will continue to serve on the Executive Committee as President and Vice President, respectively, of our 501c3 as it is not necessary to make changes to our non-profit status at this time. We are grateful that Kelly and Tyler will continue to be involved in leadership roles!

2. Annual Orientation

- Coalition Snapshot (attached)
- Volunteer Handbook (attached)

Next Meeting: November 7, 2022 10:00 a.m. - 11:00 a.m. via Zoom

****Sustainability Discussion with Epiphany Community Services****



Coalition Snapshot

MISSION STATEMENT:

Champions for a Drug-Free Grant County works with the community to reduce and prevent substance use and violence among youth, their families, and those in future generations.

Action plan

DFC Goal One: Increase community collaboration
DFC Goal Two: Reduce youth substance use

Primary Focus: Alcohol, Marijuana
Secondary: Tobacco, Prescription (Rx) Drugs/OTC Drugs

Strategy	Alcohol	Marijuana
Provide Information	Print/social media campaigns, peer-to-peer PSAs	
Build Skills	School programs (Dinner Table Project, Sources of Strength) and training opportunities	
Provide Support	Conversation starters, collaborations with community partners to provide healthy alternative activities	
Enhance Access/ Reduce Barriers	Responsible Beverage Server (RBS) Training, I.D. guides & scanners, compliance checks	Compliance Checks
Change Consequences/ Incentives	Project Sticker Shock	Income from legalization designated for prevention efforts
Physical Design	Monitoring of identified trouble areas in schools & parks	
Policy Change	Mandate RBS training	Expand Smoke-Free Air Ordinances to include marijuana

Logic Model

Visual statement of activities & results and an explanation of why the strategy is a good solution to the problem at hand. CDFGC uses Logic Models for alcohol, marijuana, tobacco use, prescription drugs, and building assets. Data for Building Assets Logic Model collected from 2021 KIP Survey & CDFGC Community Resource Assessment.

Problem (Long Term Outcome)	Build Assets
Potential Indicator (data to measure progress of long term outcome)	N/A
Risk Factor (Intermediate Outcome)	Build Support
Potential Indicator (data to measure progress of intermediate outcome)	# of programs available for youth (baseline = 19)
Local Condition (Short Term Outcome)	Build Adult Relationships
Potential Indicator (data to measure progress of intermediate outcome)	# of programs that offer intergenerational opportunities (baseline = 15) % of youth who feel connected to an adult (baseline = 90%)

Contact Information

Monday - Friday: 8:00 a.m. - 4:00 p.m.
 820 Arnie Risen Blvd
 Williamstown, Ky 41097

Program Director/Project Coordinator: Launi Gum
 launi.gum@grant.kyschools.us
 (859)409-6720

Chair: Sarah Paige Wood, Resident
Vice Chair: Emily Dade, GCMS YSC
Secretary: OPEN

501c3 President: Kelly West, Williamstown Ind. Schools FRYSC
501c3 Vice President: Tyler Mullins, GCHS YSC

Please review Volunteer Handbook for full versions of Action Plan, Logic Models, ByLaws as well as Funding Information and Coalition Involvement Agreements (CIA).

Year 6 *in review*

Goal Specific Outputs
(NOT General ATOD)

80.6%

Organizational Improvements

34

People Served

3,104

Media Impressions

161,755

Community Actions

65

Community Changes

24

Services Provided

79

Volunteer Handbook

- *Acronym Guide*
- *Terms & Definitions*
- *Effective Prevention Strategies*
 - *Positive Social Norms*
 - *Peer-to-Peer*
- *Sectors & Spheres of Influence*
- *What's In It For Me*
 - *The 5 Why's*
 - *The 4 R's*

Year 7 *at a glance*

October 3, 2022

Election & Annual Orientation

November 7, 2022

Sustainability Discussion with ECS

**Required by DFC Grant to submit Sustainability Plan Y7*

December 5, 2022

JANUARY 2023 - **NO MEETING!**

February 6, 2023

10:00 a.m. - 12:00 p.m.

Work Session (IN-PERSON ONLY)

March 6, 2023

April 3, 2023

May 1, 2023

10:00 a.m. - 12:00 p.m.

Work Session (IN-PERSON ONLY)

June 5, 2023

JULY 2023 - **NO MEETING!**

August 1, 2023

10:00 a.m. - 12:00 p.m.

Work Session (IN-PERSON ONLY)

September 11, 2023 **Second Monday due to Labor Day*

October 2, 2023

Annual Orientation (IN - PERSON ONLY)

All meetings held via Zoom from 10 a.m. to 11 a.m.
except Work Sessions



Mission

Champions for a Drug-Free Grant County works with the community to reduce and prevent substance use and violence among youth, their families, and those in future generations.

Meetings

<p>Regular Meetings: 10:00 a.m. -11:00 a.m. via Zoom</p> <p>October 3, 2022</p> <p>November 7, 2022</p> <p>December 5, 2022</p> <p>JANUARY 2023 - NO MEETING!</p> <p>March 6, 2023</p> <p>April 3, 2023</p> <p>June 5, 2023</p> <p>JULY 2023 - NO MEETING!</p> <p>September 11, 2023 *2nd Monday due to Labor Day</p>	<p>Work Sessions: 10:00 a.m. - 12:00 p.m. in-person only</p> <p>February 6, 2023</p> <p>May 1, 2023</p> <p>August 1, 2023</p> <p>October 2, 2023</p>
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Contact Information

<p>Launi Gum, Project Coordinator/Program Director</p> <p>launi.gum@grant.kyschools.us*</p> <p>Office: (859)824-2865 Cell: (859)409-6720*</p> <p>820 Arnie Risen Blvd. Williamstown, Ky 41097</p> <p>Office Hours: Monday - Friday 7:30 a.m. - 4:00 p.m.</p>
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CDFGC Acronym Guide

ABC	(Ky Dept. of) Alcohol Beverage Control
ATOD	Alcohol, Tobacco & Other Drugs
CADCA	Community Anti-Drug Coalitions of America
CDC	Centers for Disease Control and Prevention
CDW/CASA	Court Designated Worker/Court Appointed Special Advocate
CIA	Coalition Involvement Agreement
DBHID	Department for Behavioral Health and Intellectual Disabilities (State Dept. under Ky Cabinet for Health and Family Services)
DFC (Grant)	Drug Free Communities
DTP	Dinner Table Project
ECS	Epiphany Community Services, coalition evaluator
FFLAG	Fitness for Life Around Grant County
FFR	Federal Financial Report
FRYSC	Family Resource Youth Service Coordinator
GCSO	Grant County Sheriff's Department
KIP (Survey)	Kentucky Incentives for Prevention
KSP	Kentucky State Police
MOA/MOU	Memorandum of Agreement/Memorandum of Understanding
NKHD	Northern Kentucky Health Department
NKY ASAP	Northern Kentucky Agency for Substance Abuse Policy
PES	(Ky) Prevention Enhancement Specialist (Alcohol, Marijuana, Tobacco, Suicide)
PF!	PreventionFirst!
RBS (Training)	Responsible Beverage Server Training
RPC	Regional Prevention Center, NorthKey
SAMHSA	Substance Abuse Mental Health Services Administration (Federal Dept. under Health & Human Services)
SMART Goals/Objectives	Specific, Measurable, Attainable, Realistic/Relevant, Time-based
SOS	Sources of Strength
SPF	Strategic Prevention Framework
SRO	School Resource Officer

Common Coalition Terms & Definitions

Coalition	A formal arrangement for cooperation and collaboration between groups or sectors of a community, in which each group retains its identity but all agree to work together toward a common goal to building a safe and healthy, drug free community.
Capacity	The various types and levels of resources that an organization or collaborative has at its disposal to meet the implementation demands of specific interventions. <i>Resources include, but are not limited to: funds to complete the work, number of people and/or the “right” people (in the right position) to complete the work, sufficient time to plan and implement the work, the credibility to complete the work effectively, and the willingness to complete the work effectively despite criticism or resistance.</i>
Capacity Building	Increasing the ability and skills of individuals, groups and organizations to plan, undertake and manage initiatives.
Community Level Change	Change that occurs within the target population in your target area.
Core Measures	(1) 30-day alcohol, tobacco, and other drug use (ATOD) (2) Perceptions of risk (3) Perceptions of parental disapproval (4) Perceptions of peer disapproval. These standards were jointly selected by ICF International, SAMHSA, and ONDCP based on feedback from Drug-Free Community grantees, and are necessary to ensure consistency in the data as it is tracked across diverse communities. This data is typically derived from the KIP Survey.
Cultural Competence	(1) A set of behaviors, attitudes and policies that come together in a system, agency or program or among individuals, enabling them to function effectively in diverse cultural interactions and similarities within, among and between groups. (2) A point on a continuum with several guiding principles that enable coalitions to have positive interactions in culturally diverse environments.
Cultural Diversity	Differences in race, ethnicity, language, nationality, or religion among various groups within a community.
Evidence-Based approach/strategy/program	An evidence-based approach/strategy/program has research information to suggest that it really works, that the intervention, not something else, brought about the observed improvements in related behavior and outcome.
Indicator	A measure (type of data) selected as a marker of whether the coalition was successful in achieving desired result.
Protective Factors	Those factors that increase an individual's ability to resist the use and abuse of drugs.
Risk Factors	Those factors that increase an individual's vulnerability to drug use and abuse.
Sustainability	The likelihood of a program to continue over a period of time, especially after grant monies disappear.

The Drug-Free Communities (DFC) Support Program
Centers for Disease Control and Prevention (CDC)

The DFC Support Program is the nation’s leading effort to mobilize communities to prevent and reduce substance use among youth. Created in 1997 by the Drug-Free Communities Act, administered by the White House Office of National Drug Control Policy (ONDCP), and managed through a partnership between ONDCP and CDC, the DFC program provides grants to community coalitions to strengthen the infrastructure among local partners to create and sustain a reduction in local youth substance use.

The DFC program is aimed at mobilizing community leaders to identify and respond to the drug problems unique to their community and change local community environmental conditions tied to substance use. More than 700 community coalitions across the country receive funding up to \$125,000 per year to strengthen collaboration among local partners and create an infrastructure that reduces youth substance use.

The **DFC program goals** are to:

1. **Establish and strengthen collaboration** among communities, public and private non-profit agencies, and Federal, state, local and tribal governments to support the efforts of community coalitions working to prevent and reduce substance use among youth.
2. **Reduce substance use among youth** and, over time, reduce substance use among adults by addressing the factors in a community that increase risk for substance use and promoting factors that minimize risk for substance use.

In coordination with the DFC Support Program, Comprehensive Addiction and Recovery Act (CARA) Local Drug Crisis grants provide funds to enhance DFC efforts by creating sustainable community-level change to prevent and reduce the use of illicit opioids or methamphetamine and the misuse of prescription medications among youth.

Drug-Free Communities Coalitions: Local Problems, Local Solutions

A Drug-Free Communities (DFC) Coalition is a community-based formal arrangement for cooperation and collaboration among community groups or sectors. Each group retains its identity and agrees to work together toward a common goal. Representatives from 12 sectors organize and meet to address local youth substance use. Together, as a coalition, they are driven by local conditions to implement local solutions that will build a safe, healthy, and drug-free community.

The 12 sectors are:

Youth	Schools	Religious/Fraternal Organizations
Parents	Law Enforcement	Healthcare Professionals/Organizations
Media	Civic/Volunteer Groups	Other Substance Abuse Agencies
Business	Youth-Serving Organizations	State, Local, Tribal Government Agencies

DFC coalitions select at least two substances their coalition will focus on targeting in their community. **Substances**

Targeted by Coalitions:

- Alcohol use
- Marijuana use
- Prescription drug misuse
- Tobacco/nicotine use
- Heroin and fentanyl use
- Methamphetamine use

Coalitions’ activities are guided by the **Strategic Prevention Framework** and the **Seven Strategies to Affect Community Change**. These frameworks acknowledge that environmental contexts impact the risk of youth substance use. In assessing the complex environmental contexts, we recognize that the way communities are structured affects our health. By understanding environmental contexts, coalitions can better address risk factors for youth substance use and ensure their communities are places where youth can thrive. Ultimately, these strategic frameworks help coalitions limit access to substances, change the culture and context within which decisions about substance use are made, and shift the consequences associated with substance use.

Strategic Prevention Framework (SPF)



Seven Strategies for Community Change





PREVENTION
ACROSS THE
AGES

EFFECTIVE PREVENTION STRATEGIES

Prevention is a group of strategies meant to prevent or delay a behavior.

Prevention can include strategies focused on Universal, Selected and Indicated populations.

Prevention is not harm reduction or relapse prevention.

What is prevention?

Prevention services are a planned sequence of culturally appropriate, science-driven strategies intended to facilitate attitude and behavior change for individuals and/or communities.



Scare Tactics



Information
Dissemination
only



One time
presentations

Ineffective prevention can cause harm, have undesired effects and reduce other, effective strategies.



Information
dissemination



Community
based
process



Environmental



Education



Problem
Identification and
referral



Alternatives

Effective Prevention includes a series of multiple education strategies, like these from the Center for Substance Abuse Prevention.

INFUSE EFFECTIVE PREVENTION INTO SCHOOLS AND COMMUNITIES

HIGHLIGHT POSITIVE
COMMUNITY NORMS



Reduce Access
and Availability



USE MEDIA
MESSAGES TO
EDUCATE

Introduce policies,
procedures and
enforcement

Positive Social Norms (CDC)

Norms are defined as those values, beliefs, attitudes, and behaviors shared by most people in a “group.” In other words, norms are what most people value, believe, and do. The group could be a physical community (like a town or county), students within a school, employees of an organization or workplace, people linked by a common experience (such as first-time parents), or any other affiliation that allows individuals to establish a group identity. Norms can be positive or negative. For example:

Negative:

A majority of youth vape.

Positive:

85.6% of students surveyed report not vaping in a 30 day period.

Peer - to - Peer (PreventionFirst!)

In the field of substance use/misuse prevention amongst youth, peer-to-peer prevention and communication has proven to be very effective because it removes the power struggle and knowledge gaps between youth and adults. Adults’ familiarity with jargon and the ‘science’ of drug addiction can be a barrier for youth who would otherwise willingly engage in discussion whereas young people can more freely converse with, and learn from, one another based on shared experience, equality in power status, and similar knowledge base.

**Champions for a Drug Free Grant County
12-Month Work Plan
Seven Strategies for Community Change Implementation
September 30, 2022 – September 29, 2023**

DFC Goal One: Increase community collaboration

Objective 1: *By September 29, 2023 we will maintain member involvement as evidenced by a mean score of 6 in members who report comfortably discussing and promoting the work of the coalition as measured by the Annual Coalition Capacity Assessment.*

Strategy 1: *Strengthen collaboration, structure, and capacity.*

Activity	Who is responsible?	By when?
Facilitate sector collaboration on initiatives through monthly coalition meetings.	Executive Committee, Project Coordinator, Sector Members	10.3.22; 11.7.22 12.5.22; 1.2.23 2.6.23; 3.6.23 4.3.23; 5.31.23 6.5.23; 8.7.23 9.11.23
Provide monthly updates during coalition meetings on DFC initiatives.	Project Coordinator	9.30.22-9.29.23
Evaluate by-laws and overall coalition structure and make changes as needed.	Project Coordinator, Executive Committee	9.30.22-9.29.23
Revise logic models for Building Assets: Building Adult Relationships and Safety: Empowerment	Project Coordinator, Executive Committee, Coalition Evaluator	9.30.22-9.29.23
Network with various existing community groups to share coalition action plan and build coalition membership.	Project Director, Project Coordinator, Coalition Members	9.30.22-9.29.23
Recruit new members that own and/or represent property where youth can easily drink alcohol.	Executive Committee, Project Coordinator Coalition Members	9.30.22-9.29.23
Recruit new members that have an interest and/or expertise in marijuana legalization.	Executive Committee, Project Coordinator Coalition Members	9.30.22-9.29.23
Conduct biannual election of new officers.	Project Coordinator, Sector Members	11.07.22
Conduct annual meeting to discuss progress and review priorities.	Executive Committee, Project Coordinator	03.31.23

Objective 2: *By September 29, 2023 we will maintain member competency as evidenced by an average of 13 members who attend/participate in coalition presentations/trainings as measured by REACH and maintain member support and growth from a score of 6 as measured by the Annual Coalition Capacity Assessment.*

Strategy 2: *Strengthen sector involvement in prevention activities, with particular focus on youth.*

Collaborate with regional prevention network and sector representatives to develop a social marketing campaign aimed at increasing perception of risk of youth substance use.	Project Coordinator, Coalition Members	9.30.22-9.29.23
Collaborate with school administration to offer training for educators during professional development days with information on recognizing and responding to adolescent substance use.	Project Coordinator, Coalition Members, Grant County Schools, Williamstown Independent School District	9.30.22-9.29.23
Collaborate with parents, local government, law enforcement, and the business sector to research and develop responsible beverage training ordinances, and best practices.	Project Coordinator, Local Government, Law Enforcement, Parents	9.30.22-9.29.23
Collaborate with local healthcare system and religious organizations to develop toolkits to combat youth substance use.	Project Coordinator, Local Health Department, St. Elizabeth Healthcare, Religious/Fraternal Sector	9.30.22-9.29.23
Provide training to coalition members on the best practices to prevent youth access to alcohol.	Project Coordinator, Sector Members	9.30.22-9.29.23
Provide training to coalition members on the best practices to protect youth from the unintended consequences resulting from the changing legal status of marijuana.	Project Coordinator, Sector Members	9.30.22-9.29.23
Coalition members will target youth organizations for participation in substance use focus groups two times per year.	Project Coordinator, Coalition Members, Schools, Religious/Fraternal Sector	9.30.22-9.29.23
Collaborate with youth coalition and school administration in both districts to facilitate prevention activities for all students, with a focus on elementary.	Project Coordinator, Coalition Members, Schools, Youth Serving Organization, School Resource Officer	9.30.22-9.29.23

DFC Goal Two: Reduce youth substance use

Objective 1a: *By September 29, 2026, maintain current rates of underage drinking (9%) as evidenced by those who report drinking in the past 30 days from grades 8, 10, 12 as measured by biennial student survey.* **Objective 1b:** *By September 29, 2023 maintain community norms around youth alcohol use of those who report moderate/great risk of harm from regular alcohol use in grades 8, 10, 12 at 66.3% and maintain those who report wrong/very wrong parental disapproval in grades 8, 10, 12 at 90.3% measured by biennial student survey.*

Strategy 1: *Provide information to youth, parents, and community.*

Activity	Who is responsible?	By when?
Work with youth to develop peer-to-peer public service announcements for distribution via social media.	Project Coordinator, Youth, Media	9.30.22-9.29.23

Implement social marketing campaign aimed at increasing youth perception of risk of alcohol use, building off of existing <i>Not In My House</i> campaign.	Project Coordinator, Outreach Committee Media, Youth	9.30.22-9.29.23
Distribute Responsible Beverage Server (RBS) Training information to local businesses.	Project Coordinator, Law Enforcement, Local Government, Outreach Committee	9.30.22-9.29.23

Strategy 2: Build Skills.

Activity	Who is responsible?	By when?
Provide community training/forum on the dangers of underage alcohol use and provide strategies for recognizing and discouraging underage alcohol use.	Project Coordinator, Outreach Committee, Ky Alcohol Prevention Enhancement Specialist	9.30.22-9.29.23
School/mentoring programs and youth organizations will incorporate peer education about the dangers of underage drinking.	Project Coordinator, Coalition Members Youth, Education Committee	9.30.22-9.29.23
Support youth-led activities for <i>Sources of Strength</i> program within each school district.	Project Coordinator, Grant County Schools, Williamstown Independent School District	9.30.22-9.29.23

Strategy 3: Provide Support.

Activity	Who is responsible?	By when?
Provide support to parents through conversation starters around alcohol use.	Project Coordinator, Coalition Members Schools, Media	9.30.22-9.29.23
Collaborate with community partners to provide healthy alternative activities to youth.	Project Coordinator, Business, Schools, Youth Serving Organization, Volunteer Organization	9.30.22-9.29.23

Strategy 4: Enhance Access/Reduce Barriers.

Activity	Who is responsible?	By when?
Provide free or low-cost RBS training to servers in the community, including Spanish materials as needed.	Project Coordinator, Business, KY ABC	9.30.22-9.29.23
Provide free identification guides to alcohol retailers within the community.	Project Coordinator, Business, Outreach Committee	9.30.22-9.29.23
Provide free or low-cost identification scanners to alcohol retailers within the community to reduce the use of fake identifications by youth.	Project Coordinator, Business, Outreach Committee	9.30.22-9.29.23
Conduct compliance checks at alcohol retailers—preventing sale to minors.	Project Coordinator, Law Enforcement, Business, KY ABC, Outreach Committee	9.30.22-9.29.23

Strategy 5: Change consequences/incentives.

Activity	Who is responsible?	By when?
Continue Project Sticker Shock at local retailers	Project Coordinator, Outreach Committee, Business	9.30.22-9.29.23

Results of compliance checks will be published through local media and social media	Project Coordinator, Media	9.30.22-9.29.23
Existing Teen Court will provide mandated alternative and educational sentencing program for underage consumers of alcohol, including on school property.	Project Coordinator, Law Enforcement, Local Government, Schools	9.30.22-9.29.23

Strategy 6: Physical Design.

Activity	Who is responsible?	By when?
Work with school districts to increase monitoring of identified troubled areas on school grounds where youth may consume alcohol.	Project Coordinator, Schools, School Resource Officers, Education Committee	9.30.22-9.29.23
Assist local parks in electronic monitoring of youth alcohol use and to increase safety.	Project Coordinator, Law Enforcement, Local Government	9.30.22-9.29.23
Work with alcohol retailers to move products away from spots where easily accessed by youth.	Project Coordinator, Business, Local Government, Law Enforcement	9.30.22-9.29.23

Strategy 7: Policy Change.

Activity	Who is responsible?	By when?
Pass policy mandating RBS training in Grant County for all retail alcohol establishments.	Project Coordinator, Local Government, Business	9.30.22-9.29.23
Work with local hotels and campgrounds to establish and strengthen rental policies to underage youth.	Project Coordinator, Business, Law Enforcement, Outreach Committee	9.30.22-9.29.23
Work with income-based housing to establish and strengthen rental policies.	Project Coordinator, Business, Government, Outreach Committee	9.30.22-9.29.23

Objective 2a: *By September 29, 2026, maintain current rates of underage marijuana use (9%) as evidenced by those who report using marijuana in the past 30 days from grades 8, 10, 12 as measured by biennial student surveys.* **Objective 2b:** *By September 29, 2023 maintain community norms around youth marijuana of those who report moderate/great risk of harm from regular marijuana use in grades 8, 10, 12 at 54.3% maintain those who report wrong/very wrong parental disapproval in grades 8, 10, 12 at 91.5% as measured by biennial student survey.*

Strategy 1: Provide information to youth, parents, and community.

Activity	Who is responsible?	By when?
Work with youth to develop peer-to-peer public service announcements for distribution via social media.	Project Coordinator, Youth, Media	9.30.22-9.29.23
Provide information to the community on the importance of protecting youth from unintended consequences of changes in the legal status of marijuana	Project Coordinator, Outreach Committee, Schools, Media	9.30.22-9.29.23

Implement social marketing campaign aimed at increasing youth perception of risk of marijuana use including the changes in marijuana over time and recognized medical uses	Project Coordinator, Outreach Committee Media, Youth	9.30.22-9.29.23
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Strategy 2: Build Skills.

Activity	Who is responsible?	By when?
Provide community education on how marijuana has changed and its recognized medical uses.	Project Coordinator, Outreach Committee, Education Committee, Schools, Media	9.30.22-9.29.23
Provide community training/forum on the dangers of adolescent marijuana use, to include vaping.	Project Coordinator, Outreach Committee Ky Marijuana Prevention Specialist	9.30.22-9.29.23
Provide training for educators during professional development days to identify and respond to student marijuana use, to include vaping.	Project Coordinator, Grant County Schools, Williamstown Independent School District, Law Enforcement, Education Committee	9.30.22-9.29.23
Support youth-led activities for <i>Sources of Strength</i> program within each school district.	Project Coordinator, Grant County Schools, Williamstown Independent School District	9.30.22-9.29.23

Strategy 3: Provide Support.

Activity	Who is responsible?	By when?
Provide support to parents through conversation starters around marijuana use.	Project Coordinator, Coalition Members Schools, Media	9.30.22-9.29.23
Collaborate with community partners to provide healthy alternative activities to youth.	Project Coordinator, Business, Schools, Youth Serving Organization, Volunteer Organization	9.30.22-9.29.23

Strategy 4: Enhance Access/Reduce Barriers.

Activity	Who is responsible?	By when?
Conduct compliance checks at retailers—preventing sale to minors.	Project Coordinator, Law Enforcement, Business, Outreach Committee	9.30.22-9.29.23

Strategy 5: Change consequences/incentives.

Activity	Who is responsible?	By when?
Work with local government to designate any additional income, resulting from changes in legal status, to prevention.	Project Coordinator, Local Government	9.30.22-9.29.23
Implement Project Sticker Shock at local retailers for combustible products (i.e. vape).	Project Coordinator, Outreach Committee, Business	9.30.22-9.29.23
Existing Teen Court will provide mandated alternative and educational program for students with marijuana offenses, including on school property.	Project Coordinator, Law Enforcement, Local Government, Schools	9.30.22-9.29.23

Strategy 6: Physical Design.

Activity	Who is responsible?	By when?
Work with school districts to increase monitoring of identified troubled areas on school grounds where youth may smoke marijuana.	Project Coordinator, Schools, School Resource Officers, Education Committee	9.30.22-9.29.23
Assist local parks in electronic monitoring of youth marijuana use and to increase safety.	Project Coordinator, Law Enforcement, Local Government	9.30.22-9.29.23
Work with tobacco retailers to move electronic cigarettes, which can be used for smoking marijuana, and accessories away from spots where easily accessed by youth.	Project Coordinator, Business, Law Enforcement, Outreach Committee	9.30.22-9.29.23

Strategy 7: Policy Change.

Activity	Who is responsible?	By when?
Work with businesses to update policies pertaining to the use of electronic cigarettes, which can be used for liquid marijuana.	Project Coordinator, Business, Outreach Committee	9.30.22-9.29.23
Review school policies pertaining to the use of electronic cigarettes, which can be used for liquid marijuana, to determine if revision is needed.	Project Coordinator, Grant County Schools, Williamstown Independent School District, Education Committee	9.30.22-9.29.23
Work to modify local policies to protect youth from the changing legal status related to marijuana.	Project Coordinator, Local Government	9.30.22-9.29.23
Work to expand Smoke-Free Air Ordinance, to include marijuana, into the City of Dry Ridge.	Project Coordinator, Local Government, Business, Civic/Volunteer (FFLAG)	9.30.22-9.29.23

LOGIC MODEL

A logic model presents a diagram of how the effort or initiative is supposed to work by explaining why the strategy is a good solution to the problem at hand and making an explicit, often visual, statement of activities and results. It keeps participants moving in the same direction through common language and points of reference. Finally, as an element of the work itself, it can rally support by declaring what will be accomplished and how.

Problem (Long Term Outcome)
Potential Indicator (data to measure progress of long term outcome)
Risk Factor (Intermediate Outcome)
Potential Indicator (data to measure progress of intermediate outcome)
Local Condition (Short Term Outcome)
Potential Indicator (data to measure progress of short term outcome)

Underage Drinking			
Potential Indicator(s)	30 Day Use 6.3%		
Risk Factor	Access	Community Norms	
Potential Indicator(s)	Where you get alcohol from KIP Ease of Access=52.7%	Perception of Harm/Disapproval from Risk=50.7% Parental Disapproval=66.7%	
Local Condition	Stores not carding	Use goes unidentified/reported	Adults provide safe places to drink
Potential Indicator(s)	# of failed compliance checks from law enforcement # of compliance checks from law enforcement Where youth get alcohol from: Store Fake ID=20.6% Store NO ID=11.5% Store Stealing=21.6%	Number of youth referred to services for suspected alcohol use from courts, schools or service providers	Where youth get alcohol/use Home W/O permission=47.8% Parents with permission=32% Friend's home with permission=24.8% Friend's home W/O permission=37.8%

Youth Marijuana Use				
Potential Indicator(s)	30 Day Use 5%			N/A
Risk Factor	Community Norms		Availability	Lack of Enforcement
Potential Indicator(s)	Perception of Harm/Disapproval Risk=41.9% Parent Disapproval=71.1%		Ease of access from KIP Number of charges for marijuana possession	Number of marijuana related charges from LE or suspensions from School
Local Condition	Community not prepared for potential changes in marijuana legality	Use goes unidentified/reported	Devices that could be used for marijuana use (vape pens) are not adequately regulated	Consistent and appropriate consequences are not implemented
Potential Indicator(s)	Number of policy modifications that address marijuana	Number of substance use events (not marijuana specific) 23 in 2018/19 22 in 2019/20	Number of stores that sell "vape pens" from environmental scan	Number of out of school suspensions for substance use events (not marijuana specific) 2018/19=49 2019/20=45 Drug Citations (not marijuana specific) of all arrests 2018=10% (167) 2019=10% (138)

Rx Drug Use		
Potential Indicator(s)	30 Day Use	
Risk Factor	Access	Availability
Potential Indicator(s)	Ease of Access 64.9%	
Local Condition	Needed medications are not secured/locked up	Unnecessary/unneeded medications are not being disposed of
Potential Indicator(s)	Location of access Home w/o permission = 38.2% Friend's home w/o permission = 31.6%	Pounds collected via take backs/drop boxes

Build Assets				
Risk Factor	Build Support	Empowerment		
Potential Indicator(s)	Number of programs available for youth (baseline = 19)	Number of youth involved in school, community, or faith based activities (baseline TBD)		
Local Condition	Build Adult Relationships	Safety	Youth as Resources	Service to Others
Potential Indicator(s)	Number of programs that offer intergenerational opportunities (baseline = 15) % of youth who feel connected to an adult (baseline = 90%)	% of youth who feel safe at school (baseline = 78%) % of youth who have been bullied in the past year (baseline = 21.1%)	% of youth who are involved in school, community, and faith based (baseline = 37%)	Number of programs that offer volunteer opportunities (baseline = 19)

Outcomes

Benefits for participants during and after program activities.

A change in knowledge, skills, attitude, or behavior.

Outputs

The direct products of the program activities (# of classes taught, # of brochures distributed).

<i>Accomplishment/Output</i>	<i>Organizational Improvements</i>
<ul style="list-style-type: none"> ● Community Action ● Community Change ● Resources Provided <ul style="list-style-type: none"> ○ Cash (other funding) ○ In-Kind (supplies) ○ Volunteer (time) ● Services Provided [number served, length of time] <ul style="list-style-type: none"> ○ Capacity ○ Preventative ● Media [type, impressions] 	Organizational Change Technical Assistance Training (= Resources Provided)
<ol style="list-style-type: none"> 1. Problem/Goal Addressed 2. Strategy 3. Committee/Work Group 4. Sectors Involved 5. Sectors Targeted 6. Who to Report To 7. Who Helped 8. Campaign (if applicable) 	<ol style="list-style-type: none"> 1. Who to Report to 2. Description

CHAMPIONS FUNDING RESOURCES & CONTRIBUTIONS

<p style="text-align: center; margin: 0;">DFC GRANT</p> <p style="margin: 5px 0;">Fiscal Agent: Grant County Schools</p> <p style="margin: 5px 0;">Fiscal Year: Sept. 30th - Sept. 29</p> <p style="margin: 5px 0;">Year 7 (of 10): \$125,000/year & 125% In-Kind Match</p> <div style="border: 1px solid white; padding: 5px; margin: 10px 0; text-align: center;"> <p style="margin: 0;">Unallowable</p> <ul style="list-style-type: none"> Food Stipends/Mini-Grants Law Enforcement equip. (canines/training) Lighting/Beautification Promotional Items (some exceptions) >10% data collection/eval. Category transfer w/o prior approval </div>	<p style="text-align: center; margin: 0;">IN-KIND</p> <ul style="list-style-type: none"> Volunteer Time Other Funding Sources Supplies
<p style="text-align: center; margin: 0;">LOCAL</p> <p style="margin: 5px 0;">Grants/Sponsorships</p> <ul style="list-style-type: none"> NorthKey RPC NKY ASAP WellCare 	<p style="text-align: center; margin: 0;">501(C)3</p> <p style="margin: 5px 0;">Future Plans</p> <ul style="list-style-type: none"> Fundraising Events Social Media 'Donate' Button

Budget Category	YTD Budget
Salary & Fringe	\$50,555.00
Consultant/Other Professional Services <ul style="list-style-type: none"> → Epiphany Community Services → Other TA/Training 	\$25,800.00
Rental	\$300.00
Print/Bind Publications	\$6,000.00
Travel <ul style="list-style-type: none"> → Coordinator → Coalition Members → Coalition Evaluator 	\$22,308.00
Supplies	\$17,837.00
Incentives	\$200.00
Tech Software (REACHing Software)	\$2,000.00



Sphere of Influence



- **Individual** – being involved in one’s own health decisions
- **Interpersonal** – family’s friends and peers
- **Organizational** – Schools, health care settings, faith communities
- **Community** – neighborhoods, municipalities, counties (*physical environment, policies, ordinances*)
- **Society** – state and national policies, laws and regulations

Champions for a Drug Free Grant County Inc.: By-Laws

ARTICLE I: NAME & PURPOSE

Section 1. Name. The name of this coalition shall be Champions for a Drug Free Grant County Inc. All published materials by or about this organization will indicate an affiliation with Champions.

Section 2. Statement of Purpose. This Coalition is organized and shall be operated exclusively for charitable and educational purposes as described within Section 501(c)3 of the Internal Revenue Code. The mission statement reads as follows: Champions for a Drug Free Grant County Inc. works with the community to reduce and prevent substance use and violence among youth, their families, and those in future generations.

Section 3. Location. The Champions for a Drug Free Grant County Inc. will focus on the following towns in Grant County, KY: Crittenden, Corinth, Dry Ridge, and Williamstown.

ARTICLE II: MEMBERSHIP

Section 1. Composition

1.1 Membership Levels

1.1.a. Endorsement Membership is available to anyone who is interested in supporting the Coalition's mission and purpose but has limited time to devote to the Coalition. An Endorsement member will receive all information regarding the Coalition and its activities, but will not have voting privileges. This member is eligible to participate in Coalition and task force activities based on their availability. Endorsement members do not have to attend a minimum number of meetings. Endorsement Membership also applies to organizations that may need to send a different representative to participate in Coalition and task force activities based upon availability.

1.1.b. Engaged Membership is available to anyone who is interested in supporting the Coalition's mission and purpose and signs a Coalition Involvement Agreement and attends a minimum of four meetings and a minimum of one coalition event during the fiscal year. This member will have full voting privileges. Engaged Membership also applies to organizations that send the same representative to each meeting and/or event.

1.2 Members may voluntarily terminate their membership at any time by submitting a letter of resignation to the Executive Committee and acceptance of such resignation shall not be necessary to make it effective. Membership will be terminated if members do not attend a meeting for six consecutive months.

1.2.a. Should the representative from a voting organization leave his or her position, the organization can remain a voting organization if it appoints a new representative within six months.

1.3. Membership in the Coalition is determined on a nondiscriminatory basis without regard to race, color, age, sex, religion, disability, or national origin.

ARTICLE III: MEETINGS

Section 1. The Coalition will meet a minimum of 6 times during the fiscal year. The standing committees will also meet a minimum of 6 meetings during the fiscal year.

Section 2. The Executive Committee may call special meetings.

Section 3. The privilege of holding office, introducing motions, and voting shall be limited to active (Engaged) members of the Coalition.

3.1. Quorum: Fifty percent of the current active (Engaged) members, including at least one member of the Executive Committee, must be present to constitute a quorum. Official Coalition business will be conducted based on majority rule (50% plus 1). Only active (Engaged) members shall have voting rights. Supportive (Endorsing)/inactive members shall not be counted in a vote.

3.2. A vote by proxy may be submitted after the item of discussion is presented at the prior meeting and the voting member (see Article 2) is unable to attend the meeting in which a vote will be conducted to determine a decision regarding the item. Voting members must submit their proxy vote prior to the meeting in which the vote will be held.

ARTICLE IV: OFFICERS AND ELECTIONS

Section 1. Each officer of this Coalition shall be an Engaged Member of Champions for a Drug Free Grant County Inc.

Section 2. The elected officers of this Coalition shall be Chairperson, Vice Chairperson, Secretary, and Treasurer. The Vice Chairperson is expected, but not required, to become Chairperson when the current Chairperson's term of office ends and the Chairperson will remain a member of the Executive Committee as "Past Chairperson." If the Vice Chairperson chooses not to become Chairperson, they will remain a member of the Executive Committee.

Section 3. The officers of the Coalition shall be elected by Engaged Members each September of even numbered years. Any officer shall be eligible for re-election for up to two consecutive terms. Vacancies may be filled or new offices created and filled at any meeting of the Engaged Members or at a special election called by the Executive Committee.

3.1 Term Limits for officers shall be two years and an officer may not hold their position for more than two consecutive terms, for a total of four years.

3.2 Nominations are due one week prior to the election in September of even numbered years.

3.3 Newly elected officers take office in October of even numbered years to align with the start of the next Fiscal Year.

3.4 Election by ballot shall only be required if more than one member is nominated for an office. If only one member is nominated for an office, an election by affirmation shall be honored.

Section 4. Any officer elected by the Coalition or appointed by the Executive Committee may be removed by the Executive Committee whenever, in its judgment, the officer does not fulfill assigned duties and/or the officer's actions or behaviors conflict with the mission and vision of the Coalition including, but not limited to,

illegal activity or conviction of a criminal act. Any officer of the Coalition may resign at any time by giving written notice to the Executive Committee of the Coalition and, unless otherwise specified, the acceptance of such resignation shall not be necessary to make it effective.

Section 5. The Executive Committee may appoint a replacement for any vacancy in any office for the unexpired portion of the term. Special elections may be called as determined by the Executive Committee.

Section 6. Duties of the Officers

6.1 Chairperson: The chairperson shall preside at and moderate all meetings and shall call special meetings. The Chairperson shall facilitate the mission of the group and shall serve, or designate a representative to serve, as member ex-officio of standing and ad-hoc committees - coordinating the work of the officers and overseeing the work of participating members. The Chairperson shall perform such other duties as may be assigned by the Executive Committee. The Chairperson may delegate duties to other members of the Executive Committee as needed. The Chairperson shall work closely with partners, and serve in conjunction with the paid Coalition staff (Director/Coordinator). The Chairperson shall be the President of the 501(c)3, as such has the authority to determine, in consultation and consent of a majority of Executive Committee members, the use and engagement of the 501(C)3 of Champions for a Drug Free Grant County Inc.

6.2 Vice Chairperson: The Vice Chairperson shall serve as an aide to the Chairperson and shall perform the duties of the Chairperson in the absence or inability of that office to act. The Vice Chairperson shall serve as member ex-officio of standing and ad-hoc committees - coordinating the work of the officers and overseeing the work of participating members. The Vice Chairperson shall be the Vice President of the 501(c)3 of Champions for a Drug Free Grant County Inc. and as such, shall have the authority to act in place of the President, the same duties ascribed to said position unless otherwise noted.

6.3 Secretary: The Secretary shall record the minutes of all meetings of the Coalition, update the attendance sheet, and perform such other duties as may be delegated by the Executive Committee. All minutes shall be completed within one week of the meeting date. The Secretary shall be the Secretary of the 501(c)3 of Champions for a Drug Free Grant County Inc.

6.4 Treasurer: The office of Treasurer may simultaneously be held by paid Coalition staff (Coordinator/Director) until such a time as the financial needs of the Coalition or 501(c)3 require that the office be held exclusively by one individual that is not paid Coalition staff (Coordinator/Director). The Treasurer shall act as liaison between the Coalition and its Fiscal Agent(s). Treasure shall track all revenue and expenditures of the Coalition and shall prepare monthly budget reports at least one week prior to each monthly meeting. Treasure shall present a financial statement quarterly. The Treasure shall be the Treasurer of the 501(c)3 of Champions for a Drug Free Grant County Inc. and as such duties may include bank reconciliations and financial reporting such as federal and state tax filings (i.e. Annual 990).

6.5 Paid Coalition Staff: The Coalition may opt to employ paid staff in the form of a Director. Paid staff shall report to the Executive Committee and the appropriate staff member of the Fiscal Agent, as applicable.

Paid staff shall be considered an ex-officio/non-voting (Endorsing) Member of the Coalition; however, they may be an officer and vote on matters of the 501(c)3 until such time that the 501(c)3 employs paid staff. Coalition Director shall be the only Coalition staff that reports to the Coalition and/or Executive Committee. All other staff shall report to the Coalition Director.

ARTICLE V: COMMITTEES

Section 1: The Executive Committee shall consist of paid Coalition staff (Director/Coordinator), the officers of the Coalition plus up to three others chosen for their specific expertise with the approval of a majority (50% plus 1). The Executive Committee shall be Trustees of the 501(c)3. The Chairperson(s) of the ad-hoc committees shall be appointed by the Coalition Chairperson.

Section 2: The duties of the Executive Committee shall be:

- A. To transact necessary business in the intervals between meetings and such other business as may be referred to the Coalition;
- B. The Executive Committee may create such standing committees and ad-hoc committees to promote the objectives and carry on the work of the Coalition;
- C. To approve plans of work of the standing and ad-hoc committees;
- D. To prepare and submit to the Coalition adoption of a budget for the year;
- E. To present a report at the regular meetings of the Coalition.

Section 3. Officers shall each be ex-officio members of all committees.

Section 4. Each standing committee must be chaired by a voting coalition member, but committee membership is open to any qualified and interested person. Ad-hoc committees may be formed as the Coalition and/or Executive Committee deems necessary. Ad-hoc committees will exist for as long as their purpose is relevant and may be dissolved at any time. Attempts will be made to include representation from interested individuals and organizations to be included on all committees.

ARTICLE VI: FINANCE

Section 1. 501(c)3 management/responsibilities shall be managed by the Executive Committee of Champions for a Drug-Free Grant County Inc. As such the members shall act in their roles as officers in concert with Trustees of the 501(c)3 as described in Article 4, Section 6 of these bylaws. The Executive Committee shall determine when funds should come under the 501(c)3 designation or when they should be managed by a Fiscal Agent as described in Section 2.

Section 2. The Coalition shall utilize Fiscal Agent(s) when deemed appropriate. The relationship and responsibilities between the Coalition and Fiscal Agent(s) shall be outlined in Memorandum(s) of Agreement.

2.1 When grant management differs from established bylaws, such management will be detailed in the awarded grant application and the related Memorandum of Agreement between appropriate entities.

Section 3. The Executive Committee shall develop an annual budget and submit to the Coalition for approval at the monthly Coalition meeting in September of each year.

3.1 Monthly budget reports are approved by the Coalition at each monthly meeting.

ARTICLE VII: MISCELLANEOUS

Section 1. Fiscal Year

The fiscal year of the Coalition shall begin September 30th and end September 29th .

Section 2. Amendments

By-Laws may be amended by the majority of voting (Engaged) Members of the Coalition at any regular meeting, special meeting, or mailing (electronic) call for that purpose.

Section 3. Conflict of Interest

3.1 Whenever a voting member has a financial or personal interest in any matter coming before the Coalition, the affected person shall:

- a. fully disclose the nature of the interest, and
- b. physically withdraw from discussion, lobbying, and voting on the matter.

3.2 Any transaction or vote involving potential conflict of interest shall be approved only when a majority of disinterested active members determine that it is in the best interest of the Coalition to do so.

3.3 The minutes of the meetings at which such votes are taken, shall record such disclosure, abstention, and rationale for approval.

Section 4. Other Policy Statements

4.1 The Coalition shall be non-partisan.

4.2 The name and logo or emblems representing the Coalition or the names of any members in their official capacities shall not be used in any connection with or for any purpose related to the mission and promotion of the Coalition without prior approval of the Executive Committee.

Section 5. Dissolution of the Coalition

In the case of the dissolution of the Coalition, after providing for the debt and obligations of the organization, the remaining assets shall be distributed for one or more exempt purposes as determined by the Executive Committee, within the meaning of section 501(c)3 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 6. Authority

These By-Laws shall be recognized as the only valid By-Laws of Champions for a Drug-Free Grant County Inc.

Section 7. Decision Making Process

8.1 All decisions requiring a vote be done via a motion, a second, and approval from voting (Engaged) Members, with time for discussion prior to vote.

8.2 Decisions shall be considered made when a simple majority (50% plus one) vote yes or no on the motion in consideration.

ARTICLE VII: PUBLIC ENGAGEMENT

Section 1. Coalition Director shall act as the official spokesperson of the Coalition. In the absence of a Coalition Director and with their consent, The Coalition Chairperson, or other designee, may act as spokesperson of the Coalition on behalf of paid Coalition staff.

Section 2. The Coalition recognizes that engaging the public through public events, such as back to school fairs, festivals, and health fairs, etc. is an important part of the work of the Coalition as long as it aligns with the strategic plan. To ensure alignment with the strategic plan, and plan for adequate staff support, public engagement events shall be scheduled by the paid Coalition staff and/or the Executive Committee and should be brought to the attention of the Coalition at a minimum of one meeting in advance.

Champions for a Drug-Free Grant County

12 Sectors

Parents	Schools	Civic/ Volunteer Org.	Government
Business	Youth Serving Org.	Religious Org.	Substance Abuse Org.
Media	Law Enforcement	Healthcare Professionals	Youth

Committees

Executive	Education	Outreach
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Membership

Endorsement (non-voting)	Engaged (voting)
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My role in Champions for a Drug-Free Grant County

I represent the _____ sector. I serve on the _____ committee. I am an _____ member.

What's In It For Me? (WIFM) 5 Whys!

Ask yourself "Why" five times. Start with: "Why am I participating in Champions for a Drug-Free Grant County?" Once you determine that answer, ask yourself "Why" again (based on that answer). Continue until you've asked yourself "Why" 5 times to each to determine your root cause and motivation for participating in Champions.

The 4 R's: Risk, Responsibility, Resources, Reward

The 4 R's are supposed to be *shared*. Are we (you and the coalition) sharing the risks? Are we sharing the responsibilities? Are we sharing the resources? Are we sharing the reward?

Sources/Resources

Community Anti-Drug Coalitions of America

www.cadca.org

Advocacy Toolkit: CADCA's Guide to Talking to Legislators

https://www.cadca.org/sites/default/files/advocacy_toolkit.pdf

Center for Substance Abuse Prevention

<http://www.samhsa.gov/about-us/who-we-are/offices-centers/csap>

Substance Abuse and Mental Health Services

www.samhsa.gov

Centers for Disease Control and Prevention

<https://www.cdc.gov/drugoverdose/drug-free-communities/about.html>

Whitehouse Office of National Drug Control Policy

www.oncdp.gov/dfc

Commonwealth of Kentucky Prevention Enhancement System's Cannabis Prevention Toolkit

https://drive.google.com/file/d/1geP71MZjUYubExmUjxxbR_YTSSLO4pRY/view?usp=sharing

Champions for a Drug-Free Grant County Coalition Involvement Agreement (CIA)

This Agreement between Champions for a Drug-Free Grant County and _____ representing _____ Sector shall be from *August 1, 2022* until *August 1, 2023*.

The purpose of this Memorandum of Understanding is to delineate the relationship between Champions for a Drug-Free Grant County and its members, member agencies, and community representation.

Champions for a Drug-Free Grant County recognizes all members come to the coalition with differing concerns, needs, abilities, resources, passions and perspectives. We utilize a community consensus building process to identify priorities for action and encourage all members to share and pool their resources and abilities to solve community concerns.

The vision of the Coalition: Grant County will be a united community that supports safe, healthy, and active youth and families for generations and beyond.

The mission of the Coalition: Champions for a Drug Free Grant County works with the community to reduce and prevent substance use and violence among youth, their families, and those in future generations.

Coalition Member Definitions and Responsibilities: Membership is open to all community members and service providers who support the vision of the Coalition.

Definitions of Membership include:

- (a) Set policies for staff and programs
- (b) Formulate goals and objectives in compliance with its funding sources
- (c) Oversee the daily operation of its activities and programs
- (d) Direct any Champions for a Drug-Free Grant County coalition staff and volunteers working on its activities and programs
- (e) Jointly set goals and objectives for staff and volunteers, and negotiate and approve their activities
- (f) Create and follow its strategic plan within the requirements of its funding source
- (g) Champions for a Drug-Free Grant County will respect the right of each individual member of the Coalition to hold their own opinions and beliefs

Responsibilities of Membership include:

- (a) Attend 4 meetings and 1 coalition event annually
- (b) Participate in Education OR Outreach Committee (*circle one*)
- (c) Attend coalition sponsored training, seminars, and community-wide events
- (d) Participate in assessing and analyzing root causes of substance abuse problems in the community
- (e) Participate in on-going logic model development and strategic planning processes

- (f) Participate in on-going refinement of the coalition vision, mission, objectives, goals, and activities
- (g) Ensure clear communication between the sector member's organization and the coalition including providing an alternate member when unable to attend
- (h) Participate in the implementation of multiple strategies across multiple sectors to achieve community change
- (i) Work toward creating population-level change as evidenced by the four core measures
- (j) Participate in sustaining the coalition's vitality, involvement and energy in the community
- (k) Support the overarching principles of cultural competence and ensure its incorporation into the coalition's comprehensive approach

CONFIDENTIALITY

Both parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulation pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this Agreement for any purpose not connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

AMENDMENT

This agreement may be amended by mutual consent of both parties; however, such agreements **MUST BE** in writing and signed by both parties before a notary.

Dated this ____ day of _____, 20__.

Launi Gum, Project Coordinator
Coalition Representative Name and Title

Organization/Agency Leader & Title (Please Print)

Coalition Representative Signature

Organization/Agency Leader Signature